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OFFICE OF SECURITY (OFFICE AUTOMATION - MBO 84-05)

AGENDA

- **SECURITY INFORMATION MANAGEMENT SYSTEM (SIMS)**
- **SECURITY COMMUNICATIONS IMPROVEMENT PROJECT (SCIP)**

25X1



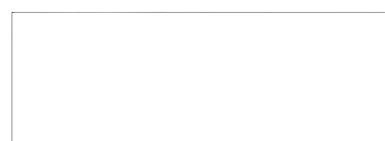
- RESULTS OF REMAINING FIELD OFFICE SURVEYS

25X1



ADP/OA UPDATE

25X1



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SIMS

(SECURITY INFORMATION MANAGEMENT SYSTEM)

ACCOMPLISHMENTS

- **BEGUN LOADING** **DATA INTO SIMS**
- **ESTABLISHED SIMS USERS TRAINING COURSE**
- **EXPANDED SIMS USER PARTICIPATION**
- **ENACTING SOFTWARE CONFIGURATION
MANAGEMENT CONTROL**

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SIMS

PLANNED ACTIVITIES

- **COMPLETE USER ACCEPTANCE TESTING AND
TRANSITIONING**
- **IMPLEMENT EXTERNAL SYSTEM INTERFACES**
- **FINALIZE CASE PROCESSING REQUIREMENTS**

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**OFFICE OF SECURITY
SCIP
(SECURITY COMMUNICATIONS IMPROVEMENT PROJECT)**

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(WANG ALLIANCE)

ACCOMPLISHMENTS

- **COMPLETED SITE SURVEY** OCT 83
- **FINALIZED A&E DESIGN SPECS** NOV 83
- **BEGUN OFFICE RENOVATIONS** DEC 83

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SCIP

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(WANG ALLIANCE)

PLANNED ACTIVITIES

COMPLETE OFFICE RENOVATIONS **JAN 84**

COMPLETE SYSTEM ADMINISTRATION **FEB 84**
TRAINING

INSTALL WANG EQUIPMENT **MAR 84**

LOCAL OPERATIONAL CAPABILITIES **MAR 84**

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- **TOTAL DELTA DATA TERMINALS INSTALLED: 94**

- VM 94

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- 4C 34

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26

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- **TOTAL DATA ROYAL PRINTERS: 47**

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- **WANG ALLIANCE**

- **4 SYSTEMS TO BE INSTALLED BY 15 MAR**

**FRONT OFFICE
CLEARANCE DIVISION (2)
SECURITY RECORDS DIVISION**

- **1 SYSTEM TO BE SURVEYED BY 29 FEB**

SECURITY SUPPORT DIVISION

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OFFICE OF SECURITY SECURITY AWARENESS ACTIVITIES

- **GENERAL UPDATE**
 - **SORT TRAINING**
 - **INDUSTRIAL AWARENESS**
 - **SECURITY BRIEFINGS**
 - **AUDIOVISUAL PROJECTS
("SECURELY YOURS")**

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OFFICE OF SECURITY SECURITY AWARENESS ACTIVITIES

- **AUDIOVISUAL PROJECT
("SECURELY YOURS")**
 - **DEPICTS SECURITY IN OFFICE ROUTINE**
 - **DESIGNED FOR BOTH CLERICAL AND
PROFESSIONAL AUDIENCES**
 - **SUPPLEMENTS "LIVE" BRIEFING**

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OFFICE OF SECURITY SCI REFERENCE HANDBOOK

- FIRST HANDBOOK AVAILABLE TO AREA/INDUSTRIAL SECURITY OFFICERS CONTAINING COMPREHENSIVE SCI SECURITY GUIDELINES
- A COMPILATION OF SOURCE MATERIALS

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SCI REFERENCE HANDBOOK - CONTINUED

- **INDOCTRINATION**

- SEPARATE [REDACTED] **BRIEFINGS**
- EXPLANATION [REDACTED]
- PROCEDURES FOR BRIEFING

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- **IMPLEMENTATION**

- PHYSICAL, INFORMATION AND PERSONNEL SECURITY
- LEGAL STATUTES AND EXECUTIVE ORDERS
- REFERENCE PUBLICATIONS

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OFFICE OF SECURITY SCI REFERENCE HANDBOOK - CONTINUED

- **BENEFITS OF SCI HANDBOOK**
 - **INSURES ACCURATE/UNIFORM SCI INDOCTRINATIONS**
 - **PROVIDES SCI SUPPLEMENTAL GUIDELINES**
 - **FORMAT ALLOWS REVISION OF INFORMATION**
 - **ACCOUNTABLE, CONTROLLED DOCUMENT**
- **DISTRIBUTION**

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OFFICE OF SECURITY [REDACTED] SYSTEM SECURITY

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- **HARDWARE**

- **“STAND ALONE” MAIN FRAME**
- **[REDACTED] LINKS TO TERMINALS**
- **TERMINALS/PRINTERS [REDACTED] APPROVED**

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- **SOFTWARE (ACCESS TO DATA BASE/PRIVILEGES
CONTROLLED BY SIGN-ON PROCEDURES)**

- **USER ID [REDACTED]**
- **GOV ORG [REDACTED]**
- **UNIQUE PASSWORD**

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**OFFICE OF SECURITY
SYSTEM SECURITY - CONTINUED**

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• **SECURITY VIOLATION REPORTS**

- ODP PROVIDES WEEKLY PRINTOUT

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• **TWO AUDIT TRAILS**

- ODP "HISTORY TAPE" PROVIDES PRINTOUT OF
ACTIVITY FROM TERMINAL

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OFFICE OF SECURITY COMPUTER SECURITY ACTIVITIES

- **CRAFT DEVELOPMENTS**
- **AUDIT ACTIVITIES**
- **INFORMATION SYSTEMS BOARD**
 - **COMPUTER SECURITY WORKING GROUP**

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OFFICE OF SECURITY CRAFT DEVELOPMENTS

- **FY 1983 ACCOMPLISHMENTS**
- **FY 1984 GOALS**
- **ISSG IMPLICATIONS**
- **SECURITY REQUIREMENTS**

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AUDIT ACTIVITIES

- **ISSG PROGRAMMING**
- **ILLUSTRATIVE CASES**

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OFFICE OF SECURITY INFORMATION SYSTEMS BOARD

- **COMPUTER SECURITY WORKING GROUP**
- **INFORMATION SYSTEMS SECURITY ADVISORY
PANEL**
 - **- CHARTER**
- **DATA SHARING POLICY**
- **THE "PROBLEMS" LIST**

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